

**St. Antony of Egypt Episcopal Church
Silverdale, WA
Minutes of the Bishop's Committee
Thursday, July 16, 2009 at 6:30pm**

The Meeting was called to order at 6:34pm

Present: Peter Dawson, Holly Foley, Bill Cleveland, Heidi Feenstra-Wilson, Heather George, Larry Little, Bob Meith, Cheryl Wright; Ann Daniels. and Bill Demmon, Treasurers; Elisabeth Demmon, BC Clerk; and Chuck Laguna, Manager for Ricoh Business Systems

Opening Prayer: Peter Dawson

Adoption of Agenda: MSP to accept the agenda as written.

Adoption of Minutes: MSP to accept the minutes of the June 18, 2009 meeting as written.

Circulate Calendars and BPOD Sign-up sheet: August, September, and October 2009 calendars were circulated.

Treasurer's Report – Bill Demmon.

- Bill Demmon and Ann have met twice and will meet one more time before Bill takes over the Treasurer's duties. He discussed the Treasurer's Report over the past 6 months and for June 2009. We are in a healthy situation if we maintain the level of receipts and level of expenses in the next 6 months that we have done in the first half of the year.

Commission Reports

Administration, Finance and Long Range Planning – Bob Meith

- Mr. Laguna from Ricoh Business Systems explained the options available if we decide to lease a new printer/copier/scanner. He left the details with Bob for the BC.

Community Service and Outreach – Bill Cleveland

- The annual Ray Berglund Mini-Golf Tournament will be held at 10am on Saturday, September 5th. Ray's daughter Signy will be organizing this event and will send the church information for the congregation.

Faith Formation – Stacey Scalf (on vacation; report sent via email)

- EYC/EYF – The youth group hosted coffee hour on Father's Day in June. Thanks to everyone who helped. I think the Dads enjoyed it. They will be participating in Whaling Days on two separate days. On July 25th they will be doing a fundraiser with the Clear Creek Trail Committee to help park cars and on the 26th they will run the St. A's booth from 12:00-2:00. They will have a summer outing to Timber Falls Mini Golf in early August.
- Sunday School – Still looking for new Sunday school teachers as Bill Demmon has retired. New volunteers would need to start in the fall. Melanie has agreed to stay on as Sunday school Director. If you are interested in helping with Sunday school, please contact Melanie or myself. I did get some names at the Time and Talent Fair and will contact those people soon.

- VBS –will be held August 10th -14th. The theme is Gadget’s Garage. Registration is \$15.00 until July 31st and \$20.00 after that. If you are interested in helping, please see Peter Stockwell.
- Nursery attendant – I put Father Bill in contact with a lady who may be interested in taking over this duty each Sunday as a paid position. I will follow up with him when I return.

Building Maintenance – Larry Little

- The report by the Fire Inspector will be discussed later in the meeting.

Parish Life/Fellowship – Cheryl Wright

- No report

Evangelism – Holly Foley

- The polo shirts are in and I have some additional XL to sell to members who would like them for Whaling Days. I can order more if I get requests for 6 or more.
- We need more to sign up for Whaling Days or the booth will sit empty for some slots. The Foley’s have lent their canopy and Bill Reeder will coordinate the booth. He has a big reunion that weekend and cannot be there all day, so will need some other hands. I am sorry but I will be in Wyoming until Sunday night.
- The address sign has been corrected.

Grounds Maintenance – Heidi Feenstra-Wilson

- There will be a clean-up day on Saturday, August 8th. We will need help from Parish Life to provide a BBQ. Holly volunteered to cook; Cheryl will buy the groceries.

Worship/Liturgy/Music – Heather George

- The choir held a retreat at the end of June to discuss the past and future. There was a good turnout. We want to do a choir retreat on September 13th at The Littles and quarterly after that.
- Jan Peterson has requested that a copy of the Minutes of BC meetings be emailed to her.
- There will be Kitsap Housing Authority housing project at 8am on August 15th. This is a self-help program at Port Orchard for Heather’s daughter and family.

Youth – Chad Reeder (absent)

- See under Faith Formation report

Vicar and Warden’s Reports

People’s Warden – Holly Foley

- This week we had a few instances needing the “chain of command.” I would like us to consider a couple of ideas to help when the Vicar is away or unavailable.

Bishop’s Warden – Peter Dawson

- Peter will be discussing the Fire Inspection report under New Business.

Vicar’s Report – Bill Fulton

- I’m sorry I’m not able to be at the BC meeting because of my vacation to Colorado this week. Thanks for carrying on the work of the church!

- Eucharistic Ministers: We have trained and licensed three new Eucharistic Ministers for the 8:00 Eucharist and they will begin serving in August: Elizabeth Moorhead, Donna Hilton, and Ruth Lindstrum.
- Stewardship: Bill Reeder, Gloria Christie, and I attended a stewardship conference in Kirkland on June 20 and came back with some very helpful ideas for our stewardship campaign.
- Choir retreat: We had a successful choir retreat on June 27 and we plan another retreat September 13 to start the new choir season.
- Cundiff/Sultan wedding: I officiated at the wedding of Zach Cundiff and Allyson Sultan on July 11 at Kiana Lodge.
- House Building Day: As you know, Heather George's daughter Kathryn is participating in a self-help program of Kitsap Housing Authority to build her own house. I suggest Saturday, August 15, for a work party from St. Antony's to come help build her house.
- CK Food Bank Freezer: The Food Bank ran into an obstacle when they discovered the cost of bringing electricity to the barn was much higher than they anticipated. However, the freezer unit itself has been installed in the northwest corner of the barn, and they're continuing to work on bringing electricity in.
- General Convention: The General Convention of the Episcopal Church passed a resolution affirming that sexual orientation is not a barrier to the ordination of a bishop. They are currently debating a resolution that would give bishops wide latitude in allowing same-sex blessings. It might be a good idea for us to give our parishioners an opportunity to talk about these changes.

Old Business:

1. Barn Sale - Peter Dawson

- The Barn Sale is doing well though we still need volunteers; the sorting and pricing continues. Peter has sent an advertisement to the Little Nickel, the Kitsap Sun, and other local papers.

2. Whaling Days – Holly Foley

- The new canopy cover belongs to the Foleys.
- Bill Reeder is looking for names to help out at the booth.
- Bill Demmon has organized the water again this year.

3. Vacation Bible School – Stacey Scalf

- See Faith Formation Commission report.

4. Copier Contract – Bob Meith

- **MSP to approved the proposed lease for the Ricoh MPC2050 System with a cabinet FAC43 for a 60-month lease at the monthly payment of \$117.60.**
- **MSP to roll the previously paid 2009 Maintenance Agreement into the new contract.**
- **MSP to put the old copier for sale on Craig's List for \$500 after first advertising in the Diocese.**
- If it does not sell, we will ask Ricoh to pick it up to be shredded rather than be placed in a landfill.

5. Professional Service Agreement – Bob Meith

- Bob received a call from Bill Goodenough at the Diocesan Office concerning our agreement with Map Ltd. Bill wants to put the group responsible for missions and construction so they can visit us to find out what is involved. There will be a possible meeting in August with the Diocese

representatives, Bob Meith and John Stockwell so the plan can be explained. Then Bill hopes to sign the agreement with Map Ltd.

New Business

1. CK Fire Department inspection report – Peter Dawson

- Peter discussed the annual Inspection report from the Fire Department. Peter and Larry Little will meet to discuss this issue.
- The fire extinguishers have had their yearly checkup as of July 16, 2009.

2. Safeguarding God's Children Workshop - Elisabeth

- We need to plan a training session for the BC, staff (especially the Nursery attendant), and VBS volunteers. This is mandatory training.

3. John Steller Audit and Recommendation – Bob Meith

- John completed the annual audit and the books are fine. He did bring up areas that need improvement.
- The Vicar needs his own checkbook for his Discretionary Fund.
- The church has \$30,000+ in a savings account. We need to discuss an online account or CD with a higher rate of interest.
- John is willing to look at all the other accounts but needs the checkbooks and balance sheets.

4. Appointments with Facilities – Holly Foley

- Safety concerns and communication systems need to be in place for the Vicar and Secretary when they are alone during office time so visitors, planned or unplanned, can be seen. Bob Meith will take action on this.

5. Approval of Expenditures – Heather George

- All expenditures for items need to be approved by the BC before any purchase is made if the item is above the sum allocated by the annual budget. If the item is within the budget, then the commissioner concerned must approve all expenses before the purchase is made.

6. Invoice from Episcopal Bookstore – Heather George

- **MSP to pay \$191.55 owing to the Episcopal Bookstore for the purchase of Wonder, Love and Praise Books although the amount is over the annual Worship and Music Budget by \$143.14. The vote was passed by a narrow margin.**

The next BC Meeting will be on Thursday, August 20, 2009 at 6:30pm

Newsletter Deadline for the August Glad Tidings is Tuesday, July 21, 2009 at 8am.

Compline Leader for July is Bob Meith; the Compline leader for August is Holly Foley.

The meeting adjourned at 8:55pm.

**Respectfully submitted
Elisabeth Demmon
BC Clerk**